

1 Adopt 2 Cal. Code Regs. Section 18756 to read:

2 **§ 18756. Statements of Economic Interests: Certification of Electronic Filing**
3 **Systems.**

4 (a) Database Design. To permit compatibility among systems, an agency's
5 electronic filing system for statements of economic interests under Section 87500.2 shall
6 accept a filing in a standardized record format and shall permit data to be exported into
7 comma separated values (CSV) or Extensible Markup Language (XML) files allowing
8 the data to be easily retrieved on a variety of spreadsheet and database applications.

9 (b) Features. In addition to the requirements set forth in Section 87500.2, an
10 agency's electronic filing system for statements of economic interests shall include all of
11 the following features: secure sockets layer (SSL) technology; firewalls; complex
12 password requirements; password encryption; data redundancy capability; disaster
13 recovery capability; and permanent redaction capability.

14 (c) Proposal and Fee. Pursuant to Section 87500.2, an agency seeking approval
15 and certification of an electronic filing system for statements of economic interests shall
16 submit the following to the Commission:

17 (1) A description of the electronic filing system that the agency proposes to use
18 with documentation showing compliance with the technical requirements of Section
19 87500.2 and this regulation, including system overviews, specifications and network
20 diagrams.

21 (2) A certification fee of \$1,000 payable to the Fair Political Practices
22 Commission.

1 (d) The Commission shall complete the review and certification process as soon
2 as practicable after receiving the agency's submitted proposal.

3 (e) Redaction. An agency shall redact the address, telephone number, and
4 signature block of a public official's statement of economic interests from the cover page
5 before it is made available on the Internet. An agency may, at the request of a public
6 official, redact additional information from the official's statement of economic interests
7 for purposes of the Internet posting if the public official has a reasonable privacy concern
8 related to an individual's address, or a family member's name or other personally
9 identifiable information as set forth in Regulation 18313.6.

10 (f) Updates. An agency shall be required to update its electronic filing system
11 annually to conform to the Commission-approved changes to the statement of economic
12 interests forms.

13 (g) Re-certification. An agency shall be required to request re-certification of its
14 system by resubmitting a description of the electronic filing system each time either of
15 the following events occurs: (1) a significant change of product or system architecture
16 takes place or (2) five years have passed since the initial or most recent Commission
17 certification. The Commission may, at its discretion, charge a \$1,000 re-certification fee,
18 depending on the complexity of the system review.

19 (h) Failure to comply with subdivisions (f) or (g), above, may result in revocation
20 of an agency's system certification.

21 Note: Authority cited: Section 83112, Government Code. Reference: Section 87500.2,
22 Government Code.